

Clinical Social Worker Position Description

Summary:

Brooklyn Community Pride Center is seeking a full-time social worker (LMSW or LCSW) with two or more years of experience in individual and group counseling and case management, preferably serving the LGBTQ+ community, to join our energetic team. The social worker reports to the director of programs and collaborates with other staff as appropriate.

The Brooklyn Center is the only LGBTQ+ community center in Brooklyn and is fast becoming the borough's premier network of programs and services for the LGBTQ+ community and our allies. Across the spectrum from young people to elders, the Brooklyn Center enables our community to actively participate in positive, life affirming activities.

The social worker will be responsible for working directly with the Center's program participants and visitors to provide counseling, connect them to services (both in-house and via referral), and track service uptake and participant progress in line with Individual Service Plans (ISPs). The ideal candidate will thrive in a creative, diverse, and people first environment. This is an exciting opportunity to join the team of one of New York City's fastest growing LGBTQ+ organizations!

Scope of Duties

- Engages with Center visitors to learn about their needs and applies active listening, motivational interviewing skills, and strength-based approaches to connect them to activities, services, and resources inside and outside of the Center. These include but are not limited to: behavioral, physical, and recreational health services; connections to public benefits and assistance; financial literacy; education and training opportunities; career development and job opportunities; and immigration, legal, and homelessness/housing services.
- Manages a case load of at least 15 individuals (all ages) at any given time serving a minimum of 60 individuals per year, maintaining case notes and up-to-date bio-psycho-social reports. Ensures complete and confidential electronic record keeping of individual and group sessions and services received for the purpose of medical billing as an Article 31 location. Clinical supervision will be provided by a senior level LCSW Manager from the Child Center of NY. The Child Center will handle all billing.
- Schedules and meets with Center visitors to conduct intakes and assessments of a minimum of 150 individuals per year, supported by MSW student interns. These assessments could include self-reported interviews and questionnaire, such as the Patient Health Questionnaire (PHQ-9).
- Develops and follows-up on Individual Service Plans (ISPs) with short- and long-term goals and intended outcomes that meet the needs of LGBTQ+ community members.
- Works in tandem with on-site partner Callen-Lorde and other behavioral and mental health partners to develop and operationalize a seamless system, including procedures, processes, and tools to connect individuals to mental health services. Coordinates and facilitates periodic interdisciplinary case conferences.
- Supports the development of workshops and training based on program needs and facilitates workshops and group sessions for service participants that caters to their needs.
- Assists in the development of partnerships with social service providers with an affinity of serving LGBTQ+ population for health and wellness, public benefits, legal services, financial literacy, training programs, and other human services.



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- Trains and supervises master's in social work interns, volunteers, and staff who will support the social worker in servicing program participants and Center visitors. Has or is willing to obtain within the first 6 months of hire the free SIFI (Seminar Training in Field Instruction) certification.
- Documents and tracks training and coaching, direct practice observation, reflective supervision, and intern supervision on an ongoing basis keeping privacy and confidentiality of staff, volunteer, and intern information at the forefront.
- Manages the reception desk on an ad hoc basis as the entry point for site visitors to familiarize them with the Center and the services, activities, and amenities it offers. Assists with administrative duties as needed.
- Available and willing to work at least one evening per week and at least one weekend day. Work is primarily in-person, with one remote day per week.

Characteristics

- Self-motivated with high attention for detail and a flexible and collaborative work ethic.
- Excellent emotional intelligence with exceptional ability to connect, engage, and gain trust with the individuals served through the Center.
- Excellent oral and written communication skills, active listener.
- Knowledge of and commitment to addressing the issues and challenges of LGBTQ+ communities, in particular LGBTQ+ communities of color, with disabilities, and other disenfranchised groups.
- Demonstrated ability to network and establish and maintain partnership with a variety of collaborators including social service agencies and training providers -- both in the private and public sector.
- Knowledge of and connections to resources that address barriers to living fulfilling lives that LGBTQ+ community members experience.
- Ability to organize and manage multiple tasks and to meet deadlines. Exceptional time management.
- Demonstrated ability to meet targets and operate in high performance management environment.
- Proficient in MS Office, data management, and electronic health record systems.

Compensation: This is a full-time, exempt position. Salary range: \$65,000 - \$75,000 with 100% employer sponsored health insurance, Flexible Spending Account (FSA), TransitChek as a pre-tax payroll deduction, and Simple IRA when eligible.

Applications: E-mail your cover letter, resume, and a writing sample to Jako Douglas-Borren at: jobs@lgbtbrooklyn.org. Subject: [Your name]: Brooklyn Community Pride Center clinical social worker. Writing sample should be a report or other communication in which you were the lead or contributing author. Please specify in your cover letter your role in writing the piece.

Women, feminine / identifying, BIPOC, transgender people, people with disabilities, and other underserved communities are strongly encouraged to apply. Brooklyn Community Pride Center is an affirmative action employer.

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